

How to Enroll in a Class

Step 1: On the <u>www.NJCU.edu</u> website, click on **GothicNet** menu and select on the <u>Campus</u> <u>Solutions(CS) Application link</u>.

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Step 2: Log into to GothicNet using your User ID (GothicNet ID number) and your password.



Step 3:

Step 5: Select Students.



Step 6: Click on Student Center.



Step 7: Click on $\overline{\mathbf{N}}$, select Enrollment: Add and then click on ${}^{}$	9).
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Step 8: Click on **O** to select the **Term** and click on **CONTINUE**.



Step 9: If you have the **Class number** type the number in the click on

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Step 11: Select the Subject and Career and click on Search



Step 12: Select the course.



Step 13: Review the course information and click on Next.



Step 14: Once the course has been added to your Shopping Cart click on

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Step 16: View the Results: check the Message and Status to confirm enrollment is a Success.

Step 17: Finally click on MY CLASS SCHEDULE to View your class schedule.

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